**GET IT CARD: CLOSE ACCOUNT / REFUND REQUEST**

The Get It Account may only be closed when an individual will no longer be a member of the TCNJ community (i.e. graduation, withdrawal of attendance, or termination of employment). Refunds will be issued in the form of a check mailed to the permanent home address listed on PAWS.

**FAILURE TO PRINT CLEARLY WILL RESULT IN DELAY OF PAYMENT**

Name (Print): ___________________________ PAWS ID# ________________

*Please close my Get-It card account and refund to me the account balance. I understand that today’s balance total is subject to change if there are any subsequent transactions on the account.*

Signature: ___________________________ Date:____________________

*Current Balance:  
$___________

*Total refund amount is subject to change based on any pending transactions not yet posted.*

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**FOR OFFICE USE ONLY**

Additional Get-It Transactions: ____________  Final Refund Total: ________________

TCNJ Signature: ___________________________ Date:____________________

Date of Refund Check Request:____________________

Revised: 2012